

12 October 1988

NOTICE OF MEETING: DOMICILIARY MIDWIVES

Date: Please note change of date. Due to unforeseen circumstances this has had to be changed and will now be held on:

Wednesday 23 November 1988

Venue: Conference Room, Floor 1 (adjacent to the lifts),
Albert Plaza Building, 87-89 Albert Street, Auckland 1.

Time: 10.30 am

If you have any items for the agenda please telephone me at 792-900, extension 868, by 11 November 1988. It would be appreciated if any background papers could be received by the above date in order for these to be circulated with the agenda.

NB. As noted in the previous minutes members are asked to bring a plate for a shared early Christmas Pot Lunch luncheon.

A handwritten signature in cursive script, appearing to read 'D. Whitlow'.

(Mrs Dawn Whitlow)
for Health Development Manager

DOMICILIARY MIDWIVES MEETING

AGENDA

Date: Wednesday 23 November 1988
 Time: 10.30 a.m.
 Venue: Conference Room, Floor 1 (adjacent to lifts)
 Albert Plaza Building, 87-89 Albert St, Auckland

- 1 Welcome
- 2 Apologies
- 3 Confirmation of minutes of previous meeting held September 14 1988
- 4 Business arising out of the minutes of the previous meeting
- 5 Correspondence
- 6 Business arising from the correspondence — *Winstone's Bldg. Knyber Pass*
- 7 Agenda items
 - (i) Discussion about services provided by domiciliary midwives e.g. antenatal, postnatal, delivery - Rhonda Jackson
 - (ii) If midwife in certain area fully committed may next nearest midwife accept the client - Rhonda Jackson
 - (iii) Proposal re new zoning of midwives (Draft paper enclosed) - Carolyn Young
 - (iv) Hamilton payment office request for the commencement and finishing times for each episode of prolonged attendance during labour; together with brief clinical details noted on or attached to the claim form. - Dawn Whitlow
 - (v) Forwarding of approval for services in other districts with claims - Mrs Moffat
- 8 General business
- 9 Date of next meeting

N.B. As this will be the final meeting of the year we look forward to your joining us for a Christmas Lunch. Liquid refreshments will be provided and it would be appreciated if you could bring a plate.

Proposal re new zoning of midwives:

- 1/ That while the domiciliary midwives recognise the difficulties of meeting high mileage claims in the present economic climate they ask for a recognition of the consumers right to birth choices where a domiciliary midwifery service exists.
- 2/ That, in accordance with this, if a woman seeking a home birth finds herself in a position where all the in-zone midwives are fully booked she may then contract an out-of-zone midwife to attend her. Under these circumstances the out-of-zone midwife's mileage expenses will be met by the Health Department.
- 3/ That the criteria of "fully booked"
 - A. allows the in-zone midwife to limit her case load to one she feels she is able to function comfortably with and can establish her own criteria of being "fully booked"
 - B. allows the in-zone midwife to select her clients according to her own requirements and not be forced by the zoning system to book women she otherwise would not book. e.g. An inexperienced incoming midwife may initially elect to only book multigravidas. A primigravida would then be in a position of finding the in-zone midwife unavailable to her as in the "fully booked" criteria and need to contract an out-of-zone midwife.
 - C. allows the in-zone midwife to allocate herself leave and therefore not be available for the in-zone bookings at that time. During this period out-of-zone midwives may provide a service in the area if there is a demand for it and they are available.
- 4/ That where the in-zone midwife has two women in labour simultaneously; is in attendance at a labour and urgently required by another client postnatally; is ill or has an infection not compatible with practising or has an emergency situation which prevents her attending clients booked with her an out-of-zone midwife can deputise for her.

AUCKLAND HEALTH DEVELOPMENT UNIT
DOMICILIARY MIDWIVES MEETING

MINUTES OF MEETING HELD AT 10.30 AM ON 23 NOVEMBER 1988
AT THE AUCKLAND HEALTH DEVELOPMENT UNIT OFFICE, CONFERENCE
ROOM, FLOOR ONE, ALBERT PLAZA BUILDING, 87-89 ALBERT STREET,
AUCKLAND

PRESENT

Ms S Burgess, Domiciliary Midwife
 Ms J Donley, Domiciliary Midwife
 Ms M Hammonds, Domiciliary Midwife
 Ms B Harvey, Registered Nurse (Observer)
 Ms J Hermans, Domiciliary Midwife
 Ms R Jackson, Domiciliary Midwife
 Mrs F Moffat, Principal Public Health Nurse, Takapuna Health
 Development Unit (Chairperson)
 Mrs M Sinclair, Nurse Manager, Delivery Suite, National Women's
 Hospital
 Miss M Street, Supervising Public Health Nurse, South Auckland
 Health Development Unit
 Ms J Thomas, Domiciliary Midwife
 Ms Y Watson, Domiciliary Midwife
 Ms H Waugh, Domiciliary Midwife
 Ms J Woodley, Domiciliary Midwife
 Mrs D Whitlow, Auckland Health Development Unit (Minutes Secretary)
 Ms C Young, Domiciliary Midwife

WELCOME

Mrs Moffat opened the meeting welcoming members.

APOLOGIES

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| Ms F Falconer | Ms Hodgetts | Ms Nicholson |
| Miss Nightingale | Ms Petersen | |

MINUTES OF THE PREVIOUS MEETING

These were taken as read and confirmed as a true and accurate record.

BUSINESS ARISING OUT OF THE MINUTES

1 Domiciliary Midwifery Standards Review Committee

Ms Anne Warner, Manager, Women, Children and Family Health Programme, Head Office, had been advised that a committee would be set up.

Proposal regarding new zoning of midwives

Ms Young discussed the draft paper which had been circulated to all members of the meeting.

There was further discussion concerning the need to draw up uniform guidelines using Ms Young's draft paper as a base document.

A sub group comprising: Mrs Moffat, Miss Street, Nursing representative Auckland Health Development Unit, Ms Burgess, Ms Woodley, Ms Young and Mrs Whitlow, is to meet at the South Auckland Health Development Office, 4th Floor, Leyton House, Manukau City Centre, at 2 pm on Thursday 1 December 1988. This group will prepare guidelines for submission to the Manager of each Health Development Unit for comment.

Prolonged Attendance

Mrs Whitlow informed the meeting of the requirement by the Regional Benefits Payment Office, Hamilton, for the commencement and finishing times for each episode of prolonged attendance during labour together with brief clinical details to be noted on or attached to the claim form.

Forwarding of approval for services in other districts

Copies of the applications submitted by the midwife to undertake domiciliary midwifery services in the Auckland area when approved, will be forwarded to Mrs Moffat.

GENERAL BUSINESS

- 1 There was discussion concerning the areas within each Health Development Unit's region.

A list of these areas will be forwarded to each midwife. Mrs Moffat outlined the area within the Takapuna Health Development Unit's region.

The Auckland Health Development Unit's area comprises:

- i) Central Auckland cities and boroughs
- ii) With the southern boundary the railway line adjacent to Middlemore Hospital and the area formerly known as Otahuhu Borough, bounded by the Otahuhu Creek and the Tamaki River Estuary.
- iii) And the north-western boundary the Whau Creek adjacent to Portage Road, New Lynn, which is the commencement of the Takapuna District.