



202/4/11

COMMUNITY HEALTH SERVICES

HOBSON - EASTERN BAYS

24 MOUNTAIN RD. EPSOM, AK 3
PHONE 524-0019 FACSIMILE 520-1394

Address reply to officer whose official title appears below signature.

2 July 1990

NOTICE OF MEETING: DOMICILIARY MIDWIVES

DATE: WEDNESDAY 25 JULY 1990
VENUE: CONFERENCE ROOM, FLOOR 1
2 OWENS ROAD, EPSOM, AUCKLAND, 3.
TIME: 10.30 a.m.

If you have any items for the agenda please telephone me at 524 0019 extension 61, by Friday 13 July, 1990

It would be appreciated if any background papers could be received by the above date in order for these to be circulated with the agenda.

Parking facilities are available in Owens Road.

M & Boyd

Mrs M Boyd
for District Manager - Central

23 July 1990

DOMICILIARY MIDWIVES' MEETING

A . G . E . N . D . A

DATE: WEDNESDAY 25 JULY 1990

TIME: 10.30 A.M.

Sally Haig
West Auckland District
Whakarewa Hosp

Sam Denny
North Harbour Health Dis
Nth. Shore Hosp.

- ①. WELCOME.
- ②. APOLOGIES.
- ③. CONFIRMATION OF MINUTES OF PREVIOUS MEETING HELD THURSDAY 19 APRIL 1990.
- ④. BUSINESS ARISING OUT OF THE MINUTES OF THE PREVIOUS MEETING.
- ⑤. NOTIFICATION OF GENERAL BUSINESS.
- ⑥. NOTIFIED BUSINESS (AGENDA ITEMS):
i Obstetric notes H678 - Ms H Waugh.
- ⑦. GENERAL BUSINESS OF WHICH NOTICE HAS BEEN GIVEN.
- ⑧. CLOSING
- ⑨. DATE OF NEXT MEETING

Puunket contract supervision of all 0-5 children.
PHN'S 9% of population, Puunket NURSES 92% of pop.
(more accurate) (on card)

43% of children at 5 not fully immunization.
42% " " had no health check
Check Puunket has been notified.

Standards of Practise # 5
(purple booklet)

REGIONAL DOMICILIARY MIDWIVES MEETING

MINUTES OF MEETING HELD AT 10 30 AM ON 25 JULY 1990
 AT AUCKLAND DISTRICT OFFICE, CONFERENCE ROOM FLOOR 1
 2 OWENS ROAD, EPSOM AUCKLAND 3

PRESENT:

| | |
|-----------------|---|
| Mrs M Boyd | Hobson/Eastern Bay's Community Health Services (Minutes Secretary) |
| Mrs D Bridge | Acting Principal Public Health Nurse - Northland Area Health Board |
| Ms S Burgess | Domiciliary Midwife |
| Mrs K Connolly | Domiciliary Midwife - West Auckland District |
| Ms S Denny | Manager Maternity Services - North Harbour District |
| Ms J Donley | Domiciliary Midwife |
| Ms M Falconer | Domiciliary Midwife - West Auckland District |
| Miss C Green | Acting Manager Delivery Units - National Women's Hospital |
| Ms A Greenwood | Domiciliary Midwife - North Harbour District |
| Ms M Hammonds | Domiciliary Midwife |
| Ms R Jackson | Domiciliary Midwife |
| Ms J McDonald | Domiciliary Midwife - Waiheke Island |
| Ms L McFarland | Domiciliary Midwife - Northland District |
| Ms J Miller | Domiciliary Midwife - West Auckland District |
| Ms C Petersen | District Director of Nursing - Auckland District (Chairperson) |
| Miss G Sawyers | Hospital/Domiciliary Midwife |
| Ms J Skinner | Domiciliary Midwife - North Harbour District |
| Miss G Stimpson | Charge Midwife - National Women's Hospital |
| Mrs J Woodley | Domiciliary Midwife - South Auckland District |
| Ms C Young | Domiciliary Midwife - West Auckland District |

OPENING:

Ms C Petersen opened the meeting, welcoming new members.

APOLOGIES:

Mrs B Armstrong, Ms J Cowan, Ms M Cropper, Ms L Groom, Ms V Muller
 Ms H Waugh.

MINUTES OF THE PREVIOUS MEETING:

These were confirmed with the following amendments:

1] GENERAL BUSINESS OF WHICH NOTICE HAS BEEN GIVEN:

- i Since the meeting was held the dates of the Standards Review Committee Meetings have been changed.

2] OTHER BUSINESS:

- i Proposed new contracts - should be proposed new domiciliary midwives contracts.

MATTERS ARISING OUT OF THE MINUTES:

- 1] Ms Petersen advised that she had not yet received a curriculum vitae from all midwives in the Auckland District.
- 2] Ms Petersen advised that arrangements would be made to have Health magazines, pamphlets etc, made available at the next meeting.

NOTIFICATION OF GENERAL BUSINESS:

- i Payment advices notices.
- ii Approvals for services provided in West Auckland District.
- iii Annual Practising Certificates.
- iv Proposed plunket contracts.
- v West Auckland District Health Office - Ms C Young.
- vi Select Committee Meeting.
- vii Domiciliary Midwives Contracts.

NOTIFIED BUSINESS - AGENDA ITEMS:

- i Obstetric notes (H678) - Ms H Waugh was not present at the meeting.

GENERAL BUSINESS OF WHICH NOTICE HAS BEEN GIVEN:

- i Payment Advice Notices:
There is concern that payment advice notices, received by midwives since payments have been direct credited, do not contain sufficient information.
Mrs Boyd advised that she had contacted Mr G Smee, Regional Benefits Payment Office, Hamilton, to request that a complete breakdown be entered on the advice notice. The breakdown would need to include separate details of payments for services and mileage, together with a list of the clients for which payment had been made.
Mr Smee hopes to resolve the matter as soon as a meeting can be arranged with Health Department, Head Office, Wellington.
- ii Approvals for services provided in West Auckland District:
Mrs Boyd advised that request forms for approval for services provided in the West Auckland District, should now be forwarded to:
Ms S Haigh
Manager Maternity Services,
West Auckland District Health Services,
Private Bag
Henderson

iii Annual Practising Certificates:

Those midwives who had not forwarded the current APCs were reminded that these are to be sighted by Ms Petersen.

iv Proposed Plunket Contracts:

Ms Petersen advised the meeting of the proposed contract for Plunket Nursing Services. This would be a national contract for Plunket Nurses to provide supervision of all children 0-5 years of age.

v West Auckland District Health Office - Ms C Young:

Ms C Young, Domiciliary Midwife, West Auckland, discussed the difficulties she is experiencing having her claims processed, lack of written communication and her concerns about client confidentiality with regard to the Obstetric Notes. (H678)

Ms S Denny, Manager Maternity Services, North Harbour Public Health Office accepted responsibility to assist staff at West Auckland Office.

Ms C Petersen also offered to provide assistance with systems.

Ms J Donley advised that Helen Clarke is querying whether Domiciliary Midwives, once they become independent, need to have contracts with the Minister of Health. The Minister has suggested that midwives, as independent practitioners, would forward claims direct to the payment office.

vi Amendments to the Nurses' Act:

Ms J Donley gave a short background on the amendment to the Nurses' Act and reported on the second reading.

Ms Donley advised that she felt that the amendment had passed the second reading, but as a result of the opposition which was lead by Mr Don McKinnon, it had been referred back to the Select Committee for further discussion.

Ms Donley then gave a detailed report on the Select Committee Meeting at which the opposition put forward their proposals and the midwives presented their argument against the objections.

Ms Donley concluded that Ms J Keall had advised that the Minister of Health, Ms H Clarke, is determined that the Amendment goes through.

The midwives then discussed the problems in receiving increases to the fees paid by the Health Department for Domiciliary Midwifery Services.

vii Domiciliary Midwives' Contracts:

- 1] Ms J McDonald, Domiciliary Midwife, Waiheke Island, inquired about the procedures necessary to extend the area in which she provides services.

Ms Petersen advised that applications to extend areas should be put in writing for the approval of the Deputy Medical Officer of Health.

- 2] Mrs J Woodley advised the meeting of a midwife who intended to apply for a domiciliary midwifery contract to provide services for a friend - this would be a "one off" situation.

Ms Petersen commented that this would not be acceptable in the Central Auckland District.

OTHER BUSINESS:

1] H678's Obstetric Notes:

The midwives advised that they are desperate for supplies of H678's.

Mrs Boyd informed the meeting that Mr B Byrne, E.O., Hobson/Eastern Bays, had ordered supplies of H678's, but that they had not yet arrived.

2] Procedures when a client changes districts:

Ms C Young, West Auckland District, inquired what would be the required procedure regarding approval for services "out of district" in those instances where clients suddenly changed addresses.

Ms Petersen advised that notification per telephone would be acceptable.

There was no further business and the meeting closed at 11.55 am.

NEXT MEETING:

WEDNESDAY 31 OCTOBER 1990

VENUE:

AUCKLAND DISTRICT OFFICE
CONFERENCE ROOM FLOOR 1
2 OWENS ROAD
EPSOM, AUCKLAND 3

TIME:

10 30AM