



Green Lane/National Women's Hospital

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YOUR REFERENCE

GL 91

IN YOUR REPLY PLEASE QUOTE

Address reply to officer whose
official title appears below signature.

29 November, 1991

Dr G.K. Gulbransen,
Home Birth Doctors Association,
523 Richmond Road,
GREY LYNN, 2.

Dear Dr Gulbransen,

Policy: Transfer of Women booked for Confinement at Home

Enclosed for your information is the policy developed as a result of the meeting convened by Dr Ray Naden on 30.10.91 in which dual booking of women booked for confinement at home was discussed.

The policy has been sent to the Area Health Board's Review Committee for its next meeting. The policy will be circulated to all practitioners as part of an information and policy package which is being developed for holders of Access Agreements who wish to work at Green Lane/National Women's Hospital.

All Units/Wards in the hospital hold Manuals of Area Health Board policies and of hospital and Service policies, to which all practitioners have free access.

Yours sincerely,

A.T. Nightingale,
Manager,
Maternity/Neonatal Services

POLICY - RELATIONSHIP BETWEEN GREEN LANE/NATIONAL WOMEN'S HOSPITAL
MATERNITY SERVICE AND MEDICAL PRACTITIONERS

- 1) Policies and Procedures for booking and transfer of patients must be adhered to.
- 2) If shared care with another practitioner is planned (i.e. Specialist, GP or Midwife) there must be a clear statement in the woman's hospital record of the name of the practitioner who is the primary caregiver responsible for the management, and written consent to the arrangement from both practitioners. The patient must agree to the decision. Both practitioner's names will appear on the patient record.
- 3) If shared care with a hospital team is planned, there must be a clear statement in the woman's hospital record of the extent of the shared care and of the Team Consultant's and the practitioner's consent to the arrangement; responsibility will remain that of the Team Consultant. The patient must agree to the decision.
- 4) The hospital will provide skilled midwives for care of the medical practitioners patients, unless an alternative arrangement for this care has been made.
- 5) Women booked for care by a medical practitioner will be cared for in whichever Delivery Unit is allocated by the Charge Midwife responsible for co-ordinating admissions; consistency of allocation will be arranged as far as possible.
- 6) A copy of the complete antenatal record and if applicable the labour progress record to time of admission, must be provided at admission and retained in the hospital record; the hospital record must be appropriately completed by the Medical Practitioner to time of discharge.